SCHOOL ADMINISTRATION, POST-MASTER'S CERTIFICATE

The Post-Master's Certificate in School Administration requires 24-27 credit hours and is designed to prepare students for positions as principals or assistant principals and meets the requirements of the state legislation that supports an alternative path to school administration licensure (also known as "add-on" principal licensure).

For information regarding deadlines and requirements for admission, please see https://grs.uncg.edu/programs/.

In addition to the application materials required by the Graduate School, applicants must submit a current resume that details all previous leadership and professional roles and a personal statement (see departmental website for topic and details). One of the required recommendations must come from a principal or education supervisor. Some applicants may be requested to participate in an interview.

Qualified applicants will have a master's degree in education or a field closely affiliated with youth or adult development and at least three years of teaching or other professional educational experience (not limited to public schools).

Application deadline April 30.

Certificate Program Requirements

Required: 24-27 credit hours

Code	Title	Credit Hours
Required Courses (12-15 credits) *		
ELC 735	The School Principalship	3
ELC 736	Leadership for Teaching and Learning	3
ELC 737	Teacher Rights, Recruitment, Retention, and Evaluation	3
ELC 738	Cultural and Political Dimensions of Schooling	3
Required Field Experiences (12 credits)		
ELC 740	Practicum in Educational Administration **	12
Total Credit Hours		**24**

* *Based on an assessment of a student's academic and professional background as reflected in the application, the P.M.C. committee may require students to take an additional course in the ELC department to help prepare them for a school leadership role.*

** *Students are required to complete an internship experience equivalent to one year of full-time administrative field experience.*

Capstone Experience

To be eligible to receive NC state licensure as a principal, students must submit a Licensure Portfolio to the department for review. The portfolio will include material drawn from the student's course work and internship and provide documentary evidence of meeting state leadership standards. ELC faculty members will review the student's portfolio for approval.