SCHOOL ADMINISTRATION, POST-MASTER’S CERTIFICATE

The Post-Master’s Certificate in School Administration requires 24-27 s.h. and is designed to prepare students for positions as principals or assistant principals and meets the requirements of the state legislation that supports an alternative path to school administration licensure (also known as “add-on” principal licensure).

For information regarding deadlines and requirements for admission, please see the Guide to Graduate Admissions.

In addition to the application materials required by The Graduate School, applicants must submit a current resume that details all previous leadership and professional roles and a personal statement (see departmental website for topic and details). One of the required recommendations must come from a principal or education supervisor. Some applicants may be requested to participate in an interview.

Qualified applicants will have a master’s degree in education or a field closely affiliated with youth or adult development and at least 3 years of teaching or other professional educational experience (not limited to public schools).

Application Deadlines: March 30th (face-to-face PMC program) and April 30th (online PMC program)

Program Requirements

Required: 24-27 credit hours

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<tr>
<th>Code</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>ELC 660</td>
<td>The School Principalship</td>
<td>12-15</td>
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<tr>
<td>ELC 670</td>
<td>Leadership for Teaching and Learning</td>
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<td>ELC 684</td>
<td>Teacher Rights, Recruitment, Retention, and Evaluation</td>
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<tr>
<td>ELC 694</td>
<td>Cultural and Political Dimensions of Schooling</td>
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Required Field Experiences

ELC 690 Practicum in Educational Administration **

* Based on an assessment of a student’s academic and professional background as reflected in the application, the PMC committee may require students to take an additional course in the ELC department to help prepare them for a school leadership role.

** Students are required to complete an internship experience equivalent to one year of full-time administrative field experience.

Capstone Experience

To be eligible to receive NC state licensure as a principal, students must submit a Licensure Portfolio to the department for review. The portfolio will include material drawn from the student’s course work and internship and provide documentary evidence of meeting state leadership standards.

ELC faculty members will review the student’s portfolio for approval.