

# FINAL COURSE EXAMINATIONS

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Final examinations may be required at the discretion of faculty and must be scheduled in course syllabi with information available to students on the first day of class.

## **Change of Examination Schedule**

A student desiring to change the meeting time of a final exam should make the request directly to the class instructor. It is the instructor's prerogative to grant such requests. In instances where students have more than two exams within a 24-hour period, they may apply to the University Registrar's Office, 180 Mossman Building, for permission to change their exam schedules. The usual process is to change the middle examination in a sequence of three. All requests for changes in examinations must be filed with the University Registrar's Office before Reading Day.